

CQ 008/2019 - Provision of Temporary Accountancy & Payroll Services

Clarification No.01

Date of issue: 02.09.2019.

Request by potential bidder:

We have just noticed that the attached tender has been issued in regard to the services required for Accountancy and Payroll. Is the tender replacing the quote? Or is it something different?

OHSA terms of Reply:

OHSA Ref: **Call for Quotation CQ008/2019 - Provision of Temporary Accountancy & Payroll Services was issued on the 29/08/2019** to cover service provision for the duration of a **maximum period of three (3) months**. Please refer to CQ Document, *Section B: General Information, Clause 1) Purpose* as quoted hereunder:-

“The purpose of this Call for Quotation (CQ) is the provision of **temporary** services of a **Certified Public Accountant**, to provide Accountancy & Payroll services to OHSA for a maximum of three (3) months. Total fees shall not exceed the procurement regulation threshold (€5,000 excl. VAT) for such a Call. This assignment may also include the preparation for the closing of the financial year 31st December 2019 and the preparation of Financial Estimates and Budget Plans for the forthcoming year as per prevailing policies issued by the Ministry for Finance.”

Reference is also made to *Scope and Terms & Conditions, Clause 3.8 of same CQ008/2019 - Provision of Temporary Accountancy & Payroll Services* and quoted hereunder:-

“3.8 Performance of the contract is expected to commence by 2nd week of September 2019 and expected to come to an end by not later than 2nd week of November 2019.”

Whereas the **Call for Tenders Ref: CfT OHSA 06/2019 issued on the 30/08/2019**, is a call for the *Provision of Accountancy and Payroll Services to OHSA* for a period of thirty-six (36) months. The services provided according to this CfT shall follow immediately after the termination of CQ008/2019. For further information with regards to CfT OHSA 06/2019 refer to the said CfT on Electronic Procurement System (Epps) - Tender Dossier, *Section 1 - Instructions to Tenderers.*